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Annapolis Conservancy Board

June 9, 2011

The regular meeting of the Conservancy Board of the City of Annapolis was held on June 9, 2011 at the Roger "Pip" Moyer Recreation Center. Chair Baldwin called the meeting to order at 5:30p.m.

Present: Chair Baldwin, Fogle, Clift, Jennings

Absent: Vice Chair Dunn, Chapman, Lippert (Excused)

Staff: Savidge–Board Liaison, Biba–Board Liaison, Hook-Recorder

Journal of Proceedings:

AMENDED

May 12, 2011 Meeting Minutes

Ms. Jennings moved to approve the May 12, 2011 meeting minutes as submitted. Ms. Clift seconded the motion. The motion passed unanimously in a vote of 4-0.

Review Minutes & Activities of Other City Boards

The meeting minutes of the Recreation Advisory Board and Maritime Advisory Board were provided for review. Members were encouraged to submit any questions to staff.

Future Speakers

Mr. Fogle suggested inviting Lisa Craig, Chief of Historic Preservation to an upcoming meeting to discuss coordination with the Annapolis Heritage Commission.

Ms. Jennings clarified that at the last meeting it was discussed that once the Cooperative Agreement **is finalized that Elizabeth Buxton of MET and Mayor Cohen should be invited to a meeting to sign the agreement.** Mr. Savidge will check with Mr. Elson to determine the status of the agreement and will update the Board at the July meeting.

City Legislative Update

Staff reported that there is no legislation on the City Council agenda that will affect the Board.

Mail

There was no mail and staff agreed to follow up to determine where the mail is currently being sent.

Conservation Easement Inspection Update – Reporting Forms & Photos

The Board went over the conservation easement assignments and members agree to inspect their respective easements prior to the July 14, 2011 meeting. Once the inspections are made, the Board will set aside time at a future meeting to discuss their observations.

P&Z Response to the Board 11/18/10 Letter

Ms. Jennings reminded the Board that this agenda item required some follow up. Mr. Baldwin added that it was noted that staff would monitor the projects coming into the Planning and Zoning office to determine if the Board would have any interest.

Shubert Property Update

Staff reported that the Shubert Property acquisition is still in the City Manager's office.

Katherine Property Update

Staff had nothing new to report on the Katherine Property.

The Reserve @ Quiet Waters Update

Staff will be meeting with the developer of the Reserve at Quiet Waters and MDE to identify whether there are any bogs/wetlands on the site. He will update the Board at the July 14, 2011 meeting.

Lot #171 @ Kingsport Update

Mr. Savidge will ask **Mr. Smith to provide a revised site plan when it is available.**

Regatta II Easement Infractions

Staff will contact the property owner to determine the location of the encroachment and update the Board at the July 14, 2011 meeting. Mr. Biba will provide Mr. Baldwin a copy of the easement document.

Agreement with County Regarding Future Program Open Space Yearly Allocations Update

Staff updated the Board on this agenda item explaining that Ms. Plumer and Mr. Elson will be meeting to go over the draft agreement. He will update the Board at the July 14, 2011 meeting.

Green Infrastructure Update from Dunn, Jennings and Chapman

There was no report on this agenda item. Mr. Dunn was to have his intern to develop some algorithms for this project.

Update on New Cooperative Agreement with the Maryland Environmental Trust

The agreement is still with the Law Office and MET. Staff will provide an update at the July meeting.

Post Haste

There is no report on this agenda item. Mr. Biba agreed to follow up with the property owner and report back.

Eastport Alliance

Mr. Baldwin discussed the Annapolis Environmental Commission March minutes that included an item on the Eastport Watershed Alliance and requested an update. Mr. Biba explained that this a project of partnerships between the Eastport Civic Association, Spa Creek Conservancy, the City and a few other groups to write a grant from the Chesapeake Bay Trust for design work to install bio-retention areas at the street end parks in Eastport. The City approved it conditioned that Eastport Alliance keep it aware of the status. It is his understanding that the grant was received. Mr. Baldwin asked that the Board be kept updated on this project as well.

Biweekly Meetings

The Board agreed to go back to the bi-monthly meetings after the July meeting.

Adjournment

The next meeting is scheduled for July 14, 2011 at 5:30pm at Pip Moyer Recreation Center. With no further business, Ms. Jennings moved to adjourn the meeting at 6:20pm. Ms. Clift seconded the motion. The motion passed unanimously in a vote 4-0.

Tami Hook, Recorder